

مجلس أبوظبي
للجودة والمطابقة
Abu Dhabi Quality &
Conformity Council



UAC
UNION ASSESSMENT
& CERTIFICATION

Collaborator Manual

ADQCC-UAC Portal

Version 1.3

2025



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1. Collaborator User Manual

1.1. QCC-UAC Portal URL

1.1.1. Visit QCC-UAC Portal at 'www.qcc.uacuae.com'

Visit QCC-UAC Portal at www.qcc.uacuae.com

The screenshot displays the QCC-UAC Portal website. The browser address bar shows the URL www.qcc.uacuae.com. The page header includes the UAC logo (Union Assessment & Certification) and the text "Skill Assessment Learning Platform". On the right, there is a logo for the Abu Dhabi Quality & Conformity Council. The main content area features a large banner with the text "SKILL CERTIFICATION PROGRAMS" and "#CERTIFYYOURSKILLS". Overlaid on the right side of the banner is a "Login" form with fields for "Username", "Password", and "Enter Captcha". A "Submit" button is located below the form. Below the form, there are links for "Forgot Password" and "Not Registered? Create an account". A "Registration" dropdown menu is visible in the top right corner of the login form area.

From QCC-UAC Portal, Candidate can Register & login to access or reset the password

1. Collaborator User Manual

1.2. Collaborator Portal Registration

1.2.1. Click 'Registration' on top right & Select 'Collaborator'

The screenshot shows the website interface for the Skill Assessment Learning Platform. The header includes the UAC logo and the text 'Skill Assessment Learning Platform'. On the right side, there is a navigation menu with options: 'Registration', 'Candidate', 'Collaborator', and 'Organization'. The 'Registration' option is highlighted with a red box. Below the navigation menu, there is a login form with fields for 'Username', 'Password', and 'Enter Captcha *'. A 'Submit' button is located below the form. There is also a 'Forgot Password' link and a 'Not Registered? Create an account' link. The background of the page features images of a person working on a construction site and a person smiling.

From QCC-UAC Portal, Collaborator can Click on 'Register' on top right corner & then click on 'Collaborator' from the dropdown to register for the first time.

Collaborator need to have email ID and Phone Number to register. OTP will be sent to the email address for authentication.

1. Collaborator User Manual

1.2. Collaborator Portal Registration

1.2.2. Fill in the details, Upload Documents & click 'Submit'



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Skill Assessment Learning Platform



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Signup as Collaborator

Collaborator Name *	Country of Residence *	State/ Province of Residence *
<input type="text" value="Demo Organization"/>	<input type="text" value="United Arab Emirates"/>	<input type="text" value="Abu Dhabi"/>
Main Contact Person *	Main Contact Person Mobile No. *	Main Contact Person Email ID *
<input type="text" value="Mohammed"/>	<input type="text" value="971 586000001"/>	<input type="text" value="uactab10+329101@gmail.com"/>
		uactab10+329101@gmail.com is available!
Collaborator Type *	TRN [Tax Registration Number]	TRN [Tax Registration Document]
<input type="text" value="Private Organization"/>	<input type="text" value="TR1234"/>	<input type="text" value="Choose File TRN Demo.pdf"/>
TLN [Trade License Number] *	TLF [Trade License Document] *	
<input type="text" value="Enter Trade License Number"/>	<input type="text" value="Choose File No file chosen"/>	
<input checked="" type="checkbox"/> Terms and conditions		
<input type="text" value="8rzbsb"/>	 <input type="button" value="Refresh"/>	<input type="button" value="Submit"/>

Collaborator can fill the detail in the required fields and also attach the required documents & acknowledge the terms & conditions, enter Captcha & click on 'Submit' & check for OTP on the provided email address.

1. Collaborator User Manual

1.2. Collaborator Portal Registration

1.2.3. OTP Verification Via Email

VALIDATE YOUR ACCOUNT

Please enter the OTP sent to your Email ID



UAC
it@uacuae.com

Date:
04-10-2022 10:41:05

Subject: OTP for Union Assessment & Certification (UAC) Portal

Dear Dummy,

Thank you for registering your organisation dummy_10_4_1 Collab on Union Assessment & Certification (UAC) Portal.
Request you to kindly validate your account by entering the OTP shared through this email for completing the registration.
The current Email OTP for your profile is: 87213

Warm Regards,
UAC Portal Administrator

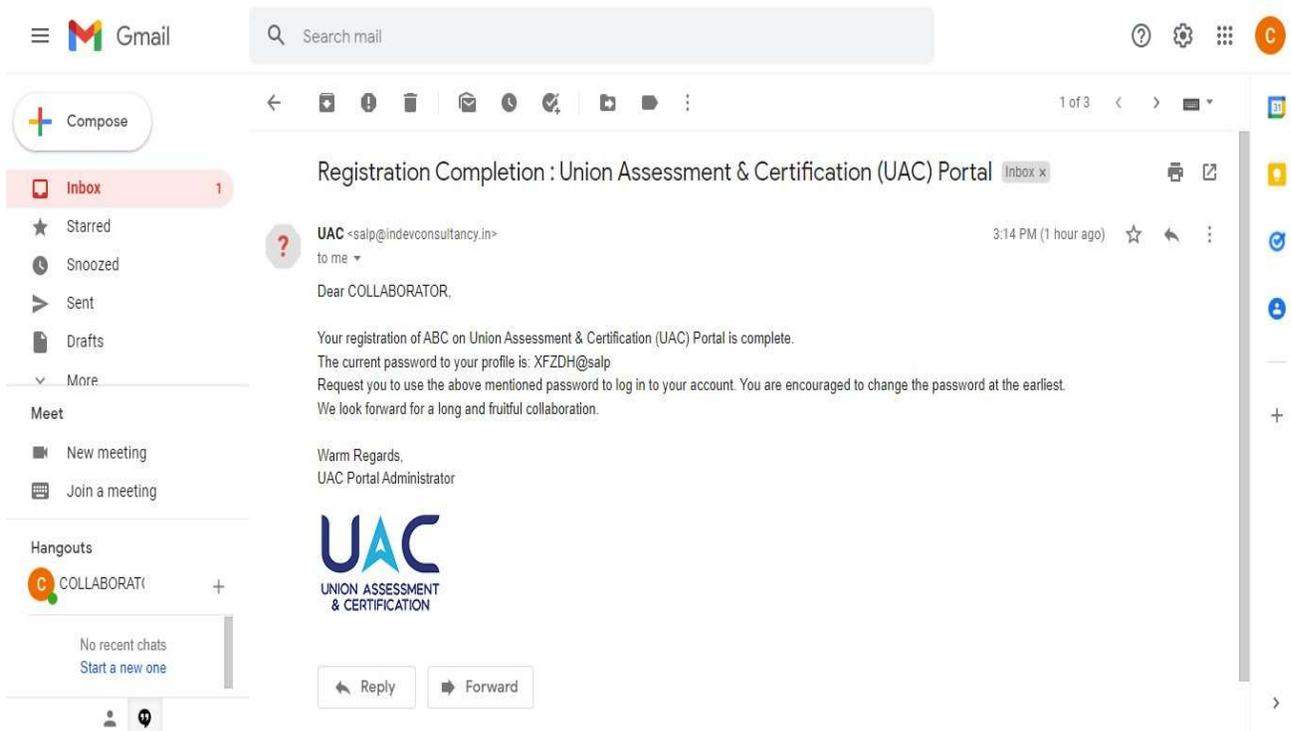


OTP will be sent to the registered email address. Verify the OTP on the Portal to Complete the Registration Process.

1. Collaborator User Manual

1.2. Collaborator Portal Registration

1.2.4. Login Credentials Shared Via Email



Credentials will be sent via email with Username as the email address used during registration along with password. Collaborator can reset the password after login using the same credentials

1. Collaborator User Manual

1.3. Collaborator Login

1.3.1. Login with Credentials Via Email

← → ↻ qcc.uacuae.com

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Skill Assessment Learning Platform

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SKILL CERTIFICATION
PROGRAMS
#CERTIFYYOURSKILLS

Login Registration ▾

Username

Password

Enter Captcha * jhy7vm

Submit

Forgot Password

Not Registered ? Create an account

Visit the QCC-UAC Portal at www.qcc.uacuae.com & Login by username (email ID) & the password received in the email after registration process along with Captcha to access the Collaborator Dashboard.

You can also retrieve password by clicking on 'forget password'

1. Collaborator User Manual

1.4. Candidate Registration

1.4.1. Individual candidate Registration - Click 'Candidate List' from Dashboard Menu & click on '+ Add Candidate'

UAC Skill Assessment Learning Platform Demo Collaborator(Collaborator) مجلس أبوظبي للجودة والمطابقة Abu Dhabi Quality & Conformity Council

Candidate List Home / Candidate List

Home
Candidate List
Booking
Batch Details
Track Progress
Payment Reports
Results

Candidate List + Bulk Upload + Add Candidate

Enter Candidate Name Select Status Search Reset

Total Candidate (s): 36

S. No.	Candidate ID	Name	Status	Action
1	CAN_003827	Ravi Kumar	Enrolled	
2	CAN_003824	Vimal Kumar	Enrolled	
3	CAN_003823	Iswar Kumar	Enrolled	

Candidate Can be Registered as Bulk or Individual. To register a Candidate, click on 'CANDIDATE' tab on the left side Menu of the Dashboard & click '+ Add Candidate' button to add a single candidate.

Also, you can update the candidate details from the same section.

1. Collaborator User Manual

1.4. Candidate Registration

1.4.2. Individual candidate Registration - Fill In Candidate Details, Upload Documents & Click 'Submit'

The screenshot displays the 'Skill Assessment Learning Platform' interface. On the left is a navigation menu with options: Home, Candidate List, Booking, Batch Details, Track Progress, Payment Reports, Results, and Certificates. The main content area is titled 'Driving License' and contains the following fields:

- Front ***: A file upload field with a 'Choose File' button and the filename 'Can_eid_F.jpeg'.
- Back ***: A file upload field with a 'Choose File' button and the filename 'Can_eid_b.jpeg'.
- Optional Fields**:
 - Passport No.**: A text input field with the placeholder 'Enter Passport No.'
 - Father's Name**: A text input field with the placeholder 'Enter Father Name'.
 - Highest Qualification**: A dropdown menu with the placeholder 'Select Highest Qualification'.
- Terms and conditions ***: A checkbox that is checked.
- Submit**: A blue button to complete the registration.

Fill In the required Candidate details with unique email ID of the candidate, required documents for the selected job role & check and confirm the terms & click Submit to Add a Candidate.

Image of the candidate, Documents required by the Job role needs to be uploaded before Submit. you can also verify the details / documents and if required edit the details or reupload the documents by View/Edit from Action section in the same list.

Candidates will receive their own Login Credentials on the provided email ID to access Candidate Dashboard Individually.

1. Collaborator User Manual

1.4. Candidate Registration

1.4.3. Bulk Candidate Registration - click on 'Bulk Upload'

The screenshot shows the 'Candidate List' page in the Skill Assessment Learning Platform. The page header includes the UAC logo, the platform name, and the user role 'Demo Collaborator(Collaborator)'. The left sidebar contains navigation options: Home, Candidate List, Booking, Batch Details, Track Progress, Payment Reports, and Results. The main content area features a search bar with 'Candidate List' entered, a '+ Bulk Upload' button (highlighted with a red box), and a '+ Add Candidate' button. Below the search bar are input fields for 'Enter Candidate Name' and 'Select Status', along with 'Search' and 'Reset' buttons. A summary indicates 'Total Candidate (s): 36'. A table lists three candidates with columns for S.No., Candidate ID, Name, Status, and Action.

S.No.	Candidate ID	Name	Status	Action
1	CAN_003827	Ravi Kumar	Enrolled	
2	CAN_003824	Vimal Kumar	Enrolled	
3	CAN_003823	Iswar Kumar	Enrolled	

Candidate Can be Registered as Bulk or Individual. To register multiple Candidate in bulk, click on 'CANDIDATE' tab on the left side Menu of the Dashboard & click 'Bulk Upload' button.

P.S: If you do not want to Bulk Upload and only upload individual candidates then Skip to next section i.e., '1.5. Candidate Booking'

1. Collaborator User Manual

1.4. Candidate Registration

1.4.4. Bulk Upload - Download the sample CSV, Fill required details & Upload as CSV file & click 'Upload'

UAC Skill Assessment Learning Platform Demo Collaborator(Collaborator) مجلس أبوظبي للجودة والمطابقة Abu Dhabi Quality & Conformity Council

Upload Candidate Home / Upload Candidate

Home

Candidate List

Booking

Batch Details

Track Progress

Payment Reports

Results

Upload Candidate

Choose File No file chosen

(Support Only .csv File)

Download Sample

Upload

- Click on 'Download Sample' and referring the sample CSV Add the Candidates required details. Also, delete the old sample data after adding the new data.
- Save the File in CSV format & click 'Choose File' option and select the saved file with bulk candidate registration data
- Click 'Upload'
- Wait for Successful Candidate Registration Message or required corrections messages for the input data
- Images need to uploaded individually for the candidates registered through bulk upload in the same 'Candidate List Section' by clicking on edit icon in the Action Colum.

1. Collaborator User Manual

1.5. Candidate Booking

1.5.1. Click 'Booking' Tab from Dashboard menu & Select 'Onsite Program'

The screenshot displays the 'Skill Assessment Learning Platform' interface. At the top left is the UAC logo. The user is logged in as 'Demo collaborator(Collaborator)'. The main header shows 'Book Assessment' and a breadcrumb 'Home / Book Assessment'. On the left, a navigation menu lists various options, with 'Booking' highlighted by a red box. The main content area is titled 'Select Your Course' and features two program options: 'Onsite Program' (with a classroom image) and 'Online Program' (with a laptop and graduation cap image). The 'Onsite Program' option is highlighted with a red box.

To Book / Enroll Candidates to a Batch, Go to Booking Tab Section on the left side Menu options of the Dashboard & select type of program as Onsite program

1. Collaborator User Manual

1.5. Candidate Booking

1.5.2. Select the desired Program & click 'Next'

The screenshot displays the 'Skill Assessment Learning Platform' interface. On the left is a navigation menu with options: Home, Candidate List, Booking, Batch Details, Track Progress, Payment Reports, Results, and Certificates. The main content area shows the 'Available Programs' section under the 'Department of Municipalities and Transport' category. Five program cards are listed, each with a logo and a radio button for selection. The 'Department of Municipalities and Transport' card is selected, with a green checkmark in a red box next to its radio button. The 'Next' button at the bottom right is also highlighted with a red box. The top right of the interface shows the user profile 'Demo collaborator(Collaborator)' and the UAC logo.

Select the desired Program for the Candidates, who all need to be booked to a batch by check boxing against the Program/Regulator name & click 'Next' for next steps

1. Collaborator User Manual

1.5. Candidate Booking

1.5.3. Select desired Job Role & click 'Next'

The screenshot displays the 'Skill Assessment Learning Platform' interface. On the left is a navigation menu with options: Home, Candidate List, Booking, Batch Details, Track Progress, Payment Reports, Results, and Certificates. The main content area shows a progress bar with three steps: 'Programs' (Department of Municipalities and Transport), 'Job Roles' (Street Cleaner Level 1), and 'Available Batches'. Below the progress bar is a 'Search Job Roles' section with a search bar and a list of three job roles: 'Semi-Permanent Makeup Technician', 'Water Tanks Cleaner (PuL Drinking Water Tanks)', and 'Street Cleaner Level 1'. The 'Street Cleaner Level 1' role is selected, indicated by a green checkmark. 'Prev' and 'Next' buttons are located at the bottom of the job role list.

Select 'desired Job Role' & click 'Next' for next steps

1. Collaborator User Manual

1.5. Candidate Booking

1.5.4. Check and select the suitable batch & click 'Book Now'

The screenshot displays the Skill Assessment Learning Platform interface. On the left is a navigation menu with options: Home, Candidate List, Booking, Batch Details, Track Progress, Payment Reports, Results, and Certificates. The main content area shows a search filter for 'Location' and 'Center' with a date field 'mm/dd/yyyy' and buttons for 'Apply Filter' and 'Reset'. Below the filter, a card for 'Street Cleaner Level 1' is visible, categorized under 'Waste Management'. The card indicates '7 SEATS LEFT' and 'Theory Only' assessment type. The center is 'UAC - ADQCC demo center' (B_1999). A 'Book Now' button is highlighted with a red box. At the bottom, the batch date is '22-06-2025' and the batch time is '10:00 AM'.

In this section you will see list of upcoming scheduled batches for the selected Program & Job role. You can see the Location, Date and Time along with some more details like the number of seats left in that batch, type of assessment (Theory only / Practical only / Theory and Practical), To select the suitable batch, click on 'Book Now' and wait for the next step where you can select the candidates for this batch to be enrolled.

1. Collaborator User Manual

1.5. Candidate Booking

1.5.5. Select Candidates & click 'Enroll'

The screenshot shows the 'Skill Assessment Learning Platform' interface. On the left is a navigation menu with options: Home, Candidate List, Booking, Batch Details, Track Progress, Payment Reports, Results, and Certificates. The main area has a search bar with 'Enter Candidate Name' and a 'Select Status' dropdown. Below the search bar, it says 'Total Candidate (s): 8'. A table lists candidates with checkboxes: Test Ahmed, Demo Imran, Test Payal, Test Swati, Test Ankit, Test Shayam, Test Ram, and Test Payal. The first three are checked. Below the table is a note: 'Note: Can't find the candidate? Edit their profile, assign the correct role, and upload the required documents.' At the bottom, there is an 'Enroll' button, a page size dropdown set to '10', and 'Total Pages: 1'.

Select the Candidates, who you want to enroll in this batch.

You will be able to see the list of the candidates who had a selection of job role during candidate registration as the same selected job role and have completed document upload required for this job role.

After selecting, click on 'Enroll'

1. Collaborator User Manual

1.5. Candidate Booking

1.5.6. Booking Confirmation & click 'Complete Booking'

The screenshot displays the 'Confirm Booking' interface. On the left is a navigation menu with options: Home, Candidate List, Booking, Batch Details, Track Progress, Payment Reports, Results, and Certificates. The main content area shows the following details:

- Program:** Microblading Technician (Program For: United Arab Emirates)
- Location:** ADQCC demo center, Abu Dhabi, United Arab Emirates
- Organization:** Abu Dhabi Quality & Conformity Council
- Batch Info:** Batch ID: B_781, Batch Start Date: 27-11-2023, Batch End Date: 27-11-2023
- Candidate Information:** Two entries for Abdul Rahman with Emirates ID: 56789.
- Collaborator Details:** Type: Private Organization, Name: Demo Collaborator, Location: Delhi, India.
- Booking Details:** Batch: B_781, Booking Date: 21-11-2023, Batch Fee: ₹ AED100, Reschedule Fee: ₹ 0, Total Pay: 100 (AED).
- Actions:** A checkbox labeled 'I agree to Terms Conditions' and a blue 'Complete Booking' button are highlighted with red boxes.

Review candidate details and click on 'complete booking'

1. Collaborator User Manual

1.5. Candidate Booking

1.5.7. Complete the Payment

Please select payment method

Payment method

VISA VISA



Card Number

Cardholder Name

Expiration Month

Expiration Year

Card Code

CONTINUE

CANCEL

Your Order

Amount

200.00 AED



This is a secure page which uses SSL/TLS (Secure Socket Layer/Transport Layer Security) to encrypt and securely transmit your payment data.

Complete the Payment for booking selected assessment with Available Payment Options and Continue.

1. Collaborator User Manual

1.5. Candidate Booking

1.5.8. Click on 'View My Batches', To view booked Assessments

The screenshot displays the 'Skill Assessment Learning Platform' interface. At the top, there are logos for UAC and the Abu Dhabi Quality & Conformity Council. The main content area shows a green confirmation banner with a checkmark and the text 'BOOKING COMPLETED'. Below this, a message states 'Thank you! Your booking has been successfully completed.' The booking details for a 'Microblading Technician' program are listed, including the center name, location, batch ID, and dates. A 'Collaborator Details' section shows the user's organization and name. A 'Payment Details' section includes the batch ID, booking date, and assessment fee. A 'Transaction ID' is provided at the bottom. A green button labeled 'View My Batches' is highlighted with a red rectangular box.

Once the payment is successful, you will see the message booking completed as shown above, to view booked assessment, click on 'view my batches'. Alternatively, you can click on 'My Batch Details' from the Dashboard Menu and select 'Onsite' and select the booked batch and visit the same options.

Candidates will receive email confirmation for the booking on the registered email IDs

1. Collaborator User Manual

1.5. Candidate Booking

1.5.9. Click on 'My Batches Details', Select Batch to View booked Assesment details

The screenshot displays the Skill Assessment Learning Platform interface. The top navigation bar includes the UAC logo, the platform name 'Skill Assessment Learning Platform', the user role 'Demo Collaborator(Collaborator)', and the Abu Dhabi Quality & Conformity Council logo. The main content area is titled 'Onsite Batch' and features a sidebar with navigation options: Home, Candidate List, Booking, Batch Details, and Track Progress. The main content area shows a 'Booked Batch' section for 'Microblading Technician' with details: ADQCC demo center, Abu Dhabi, United Arab Emirates; Batch ID: B_781; Batch Start Date: 27-11-2023; Batch End Date: 27-11-2023. A 'View Candidate' button is highlighted with a red box. Below this, the 'Candidate List For Abu Dhabi Quality & Conformity Council' is shown, including a search bar and a table of candidates.

S No.	Candidate ID	Center Name	Name	Status (Reschedule / Cancel)	Admit Card
1	CAN_003829	ADQCC demo center	Abdul Rahim	Reschedule Cancel	Download
2	CAN_003828	ADQCC demo center	Abdul Rahman	Reschedule Cancel	Download

Total Pages: 1 | 1

Click on 'My Batch details', Select the batch by clicking 'view candidates' and you can download admit card, cancel or schedule the assessment booked if required from these options

1. Collaborator User Manual

1.6. Admit Card Download

1.6.1. Click on 'Download'

Candidate List For Abu Dhabi Quality & Conformity Council

Enter Candidate Name

Total Batch Candidate (s): 2

SNo.	Candidate ID	Center Name	Name	Status (Reschedule / Cancel)	Admit Card
1	CAN_003829	ADQCC demo center	Abdul Rahim	<input type="button" value="Reschedule"/> <input type="button" value="Cancel"/>	<input type="button" value="Download"/>
2	CAN_003828	ADQCC demo center	Abdul Rahman	<input type="button" value="Reschedule"/> <input type="button" value="Cancel"/>	<input type="button" value="Download"/>

Total Pages: 1

Click on 'download' to download the admit card for each candidate booked under the same batch.

1. Collaborator User Manual

1.6. Admit Card Download

1.6.2. Admit Card Verify & Handover to Candidates

The screenshot displays the 'Skill Assessment Learning Platform' interface. On the left is a navigation menu with options: Home, Candidate List, Booking, Batch Details, Track Progress, Payment Reports, Results, and Certificates. The main content area is titled 'Admit Card' and features the UAC logo and a candidate profile icon. The card details are as follows:

- Candidate ID:** 3829
- Candidate Name:** Abdul Rahim
- Gender:** Male
- Date of Birth:** 01-01-2001
- Emirates ID:** *6789
- Batch Start Date:** 27-11-2023
- Batch End Date:** 27-11-2023

Below the details, a note states: "This is your admit card for the assessment under UAC Skill Assessment Learning Platform". A table provides further assessment information:

Assessment Date	Assessment Location	Job Role
27-11-2023	Abu Dhabi, United Arab Emirates	Microblading Technician

Additional information at the bottom of the card includes:

- Assessment Center Name:** ADQCC demo center
- Assessment Center Address:** Abu Dhabi

Verify the details on the admit card and hand it over to the candidate.

Also, Candidate will receive the admit card to their registered email ID.

Candidates need to printout and bring a copy to the assessment center.

Candidate can also access the Learning Center with video tutorials, mock test, documents related to assessment booked.

1. Collaborator User Manual

1.7. Track Progress

1.7.1. Click 'Track Progress' on Dashboard left Menu to track the progress of the Registered Candidates

Onsite Candidate List Home / Onsite Candidate List

Candidate List For Onsite Course

Enter Candidate Name Select Status

Total Candidate (s): 19

S No.	Candidate ID	Name	Sector	Job Role	Status
1	CAN_003829	Abdul Rahim	Beauty and Wellness	Microblading Technician	Enrolled
2	CAN_003828	Abdul Rahman	Beauty and Wellness	Microblading Technician	Enrolled
3	CAN_003827	Ravi Kumar	Beauty and Wellness	Microblading Technician	Enrolled
4	CAN_003824	Vimal Kumar	Beauty and Wellness	Microblading Technician	Enrolled
5	CAN_003823	Iswar Kumar	Beauty and Wellness	Microblading Technician	Enrolled
6	CAN_003813	Akash Kumar Yadav	Beauty and Wellness	Microblading Technician	Assessment Done

Collaborator can track the progress for the candidates registered for the status in the Candidate Assessment Journey Lifecycle Management by clicking 'Track Progress' from the Dashboard left Menu tab.

1. Collaborator User Manual

1.8. Result View

1.8.1. Go to 'Result' Tab & click 'Onsite' & click 'View Candidat'

The screenshot displays the 'Skill Assessment Learning Platform' interface. At the top, the UAC logo and 'Skill Assessment Learning Platform' are visible. The user is logged in as 'Demo collaborator(Collaborator)'. The main header is 'Onsite Batch' with a breadcrumb 'Home / Onsite Batch'. A left sidebar menu contains options: Home, Candidate List, Booking, Batch Details, Track Progress, Payment Reports, **Results** (highlighted with a red box), and Certificates. The main content area is titled 'Booked Batch' and lists two upcoming batches:

- Street Cleaner Level 1** (UPCOMING): Program For: United Arab Emirates. Location: UAC - ADQCC demo center, Abu Dhabi, United Arab Emirates. Department: Department of Municipalities and Transport. Batch ID: B_1999. Batch Start Date: 22-06-2025. Batch End Date: 22-06-2025. View Candidate button.
- Delivery Motorcyclists** (UPCOMING): Program For: United Arab Emirates. Location: UAC - ADQCC demo center, Abu Dhabi, United Arab Emirates. Center: Integrated Transport Centre. Batch ID: B_1998. Batch Start Date: 17-06-2025. Batch End Date: 17-06-2025. View Candidate button.

A partially visible 'COMPLETED' batch for 'Street Cleaner Level 1' is shown at the bottom.

Collaborator can result for the candidates who have given the assessment once all the required approvals are completed for the assessment for the candidates. To check the result you can go to 'Results' from the dashboard left menu tab and select 'onsite' and select the batch you want to view the result for and check the result of the candidates.

1. Collaborator User Manual

1.9. Certificate Download

1.9.1. Go to 'Certificate' Tab & click 'Onsite'

The screenshot displays the Skill Assessment Learning Platform interface. At the top left is the UAC logo. The main header reads 'Skill Assessment Learning Platform' and 'Demo Collaborator(Collaborator)'. On the right is the Abu Dhabi Quality & Conformity Council logo. Below the header is a dark blue navigation bar with 'Certificate' on the left and 'Home / Certificate' on the right. A left-side menu lists various options: Home, Candidate List, Booking, Batch Details, Track Progress, Payment Reports, Results, and Certificates. The 'Certificates' option is highlighted with a red box. The main content area shows a 'Select Program' dropdown menu with two options: 'Onsite Program' (highlighted with a red box) and 'Online Program'.

Once the email for the assessment result is announced then go to the 'Certificate' Tab from the left side Menu of the Dashboard & click 'onsite'

1. Collaborator User Manual

1.9. Certificate Download

1.9.2. Select the particular Batch by clicking on 'View Candidates'

The screenshot displays the 'Skill Assessment Learning Platform' interface. At the top, there are logos for UAC (Union Assessment & Certification) and the Abu Dhabi Quality & Conformity Council. The user is logged in as 'Demo Collaborator(Collaborator)'. The main heading is 'Certificates', with a breadcrumb trail 'Home / Certificates'. A sidebar on the left lists navigation options: Home, Candidate List, Booking, Batch Details, Track Progress, Payment Reports, Results, and Certificates. The main content area shows a 'Completed Certificate' card for the 'Microblading Technician' program. The card includes the program name, location (ADQCC demo center, Abu Dhabi, United Arab Emirates), and the issuing organization (Abu Dhabi Quality & Conformity Council). It also lists the Batch ID (B_782), Batch Start Date (22-11-2023), and Batch End Date (22-11-2023). A blue button labeled 'View Candidate' is highlighted with a red box.

Select the batch of the candidates by BatchID for which the certificates need to be downloaded and click 'view candidate'

1. Collaborator User Manual

1.9. Certificate Download

1.9.3. Select the particular Batch by clicking on 'View Candidates'

The screenshot displays the 'Skill Assessment Learning Platform' interface. At the top, there are logos for UAC (Union Assessment & Certification) and the Abu Dhabi Quality & Conformity Council. The user is logged in as 'Demo Collaborator(Collaborator)'. The main heading is 'Certificates' with a breadcrumb 'Home / Certificates'. A sidebar on the left lists navigation options: Home, Candidate List, Booking, Batch Details, Track Progress, Payment Reports, Results, and Certificates. The main content area shows a 'Completed Certificate' card for the 'Microblading Technician' program. The card includes the program name, location (ADQCC demo center, Abu Dhabi, United Arab Emirates), and the issuing organization (Abu Dhabi Quality & Conformity Council). It also lists the Batch ID (B_782), Batch Start Date (22-11-2023), and Batch End Date (22-11-2023). A blue button labeled 'View Candidate' is highlighted with a red box.

Select the batch of the candidates by BatchID for which the certificates need to be downloaded and click 'view candidate'

1. Collaborator User Manual

1.9. Certificate Download

1.9.4. Select the particular candidate & click 'Payment for Conformity Certificate'

UAC Skill Assessment Learning Platform Demo Collaborator(Collaborator) مجلس أبوظبي للجودة والمطابقة Abu Dhabi Quality & Conformity Council

Candidate List Home / Certificates / Candidate List

Candidate List For Abu Dhabi Quality & Conformity Council

Enter Candidate Name

Total Candidate (s): 2

<input type="checkbox"/>	S No.	Candidate ID	Name	Marksheet	Certificate
<input checked="" type="checkbox"/>	1	CAN_003831	Armit Kumar		
<input type="checkbox"/>	2	CAN_003830	Deepak Kumar		

Total Pages: 1 | 1

Select all the candidates or the particular candidate to make the payment for the certificate click on the 'Payment for Conformity Certificate' and make the fee payment for the certificate to download Certificate and Marksheet.

1. Collaborator User Manual

1.9. Certificate Download

1.9.5. Verify the payment details & click 'Complete Certificate Payment'

The screenshot displays the 'Skill Assessment Learning Platform' interface. On the left is a navigation menu with options: Candidate List, Booking, Batch Details, Track Progress, Payment Reports, Results, and Certificates. The main content area is titled 'Demo Collaborator(Collaborator)'. It features two panels: 'Collaborator Details' and 'Certificate Payment Details'. The 'Collaborator Details' panel shows 'Collaborator Type: Private Organization', 'Collaborator Name: Demo Collaborator', and a location tag for 'Delhi, India'. The 'Certificate Payment Details' panel shows 'Batch: B_782', 'Payment Date: 22-11-2023', and 'Payment Fee: (AED) 150 * 1 = 150'. At the bottom, there is a checkbox labeled 'I agree to Terms Conditions' which is checked, and a blue button labeled 'Complete Certificate Payment'.

Verify the details of the candidates and payment fee details, click the checkbox to read & accept terms & conditions and click 'Complete Certificate Payment' and complete the payment via banking gateway through available options

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1.9.6. Complete the Payment

magnati
Payments into Possibilities

Magnati

Please select payment method

Payment method

VISA MASTERCARD AMERICAN EXPRESS JCB Apple Pay G Pay

SAMSUNG Pay

CONTINUE CANCEL

Your Order

Amount 150.00 AED

This is a secure page which uses SSL/TLS (Secure Socket Layer/Transport Layer Security) to encrypt and securely transmit your payment data.

Complete the payment via banking gateway through available options and wait for the transaction to complete and wait till the wait sign message disappears.

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1.9.7. Click 'Generate Certificate' & Click 'Conformity Certificate' to get the Certificate

Candidate List For Integrated Transport Centre

Enter Candidate Name Search Reset

<input type="checkbox"/>	S No.	Batch id	Candidate ID	Name	Certificate
<input type="checkbox"/>	1	B_1553	CAN_007765	Test Anshu Yadav	Generate Certificate
<input type="checkbox"/>	2	B_1553	CAN_007764	Test Prabhu Yadav	Generate Certificate
<input type="checkbox"/>	3	B_1553	CAN_007762	Test Parul Yadav	

<input type="checkbox"/>	S No.	Batch id	Candidate ID	Name	Certificate
<input type="checkbox"/>	1	B_1553	CAN_007765	Test Anshu Yadav	Generate Certificate
<input type="checkbox"/>	2	B_1553	CAN_007764	Test Prabhu Yadav	Conformity Certificate
<input type="checkbox"/>	3	B_1553	CAN_007762	Test Parul Yadav	



Click Generate the certificate and Click Conformity Certificate to Download the certificate